<p align="center">ABC Meeting April 3, 2023
RC 255 & Zoom
3pm-5pm</p>

Attendance: Christina Wolff, Jeff Lewis, Andrea Vieux, Lori Shank, Amanda Kraus, Brett Cooper, Vince Miller, Farrell Hoy Jenab, Jamie Cunningham

General Items:

Committee Reports

- **Continuation of previous discussion:**
    - Are there any additional changes to the ABC bylaws: There is a motion by Andrea Vieux to change the wording in the bylaws from "one member of the Diversity Committee" to "one member of the DEI Committee" Jamie Cunningham seconded this motion. A vote was called and the motion passed.
- **Announcements:**
    - **SafeZone:** Andrea Vieux discussed the goals of SafeZone. There are trainings (the next one is Monday 4/24 and another one is being scheduled for a date TBA in May). Keep your eyes open for the announcements if you are interested.
        - Safe Zone is an LGBT Allyship training. Folks can familiarize themselves with terms and sometimes confusing language, and we are building a community of support. Sometimes people are nervous to step up and advocate because they're afraid of getting answers wrong; we want to build a network where we can help each other answer questions if we don't know the answer. It's also important to emphasize that the curriculum is evidence informed and prepared by experts in the field.
    - Denis Arjo will be giving a talk 4/4 @6pm
        - Title: Academic Freedom in the Midst of a Culture War
        - As debates and controversies rage about free speech, or the lack of free speech, on college and university campuses, the distinct principles of Academic Freedom have come under fire from both sides of the political spectrum with an intensity unseen since the 1950s. This presentation will review the history of Academic Freedom, how its principles have been understood and applied in the last century, and how they differ from those of Free Speech. We will then look at the many challenges to Academic Freedom currently coming out of culture war battles over topics like Critical Race Theory, the rights of transgendered people, 'cancel culture', and hostility towards conservative voices on campus.
- **College Council:** The subcommittee on communication continues to plan for some small scale research on the topic of communication challenges across campus. There was some confusion about its relation to the Employee Engagement survey, so for clarity: the subcommittee is waiting on the survey results to guide research questions, but is intentionally avoiding doubling the work of other intiatives on campus (engagement survey, Strategic Planning, etc.). It was also asked by the subcommittee what initiatives on campus relate to employee mental health, and will be looking to identify if anyone on campus is looking into it.
- **ADA Instructional Committee**: Committee will meet again April 13th. No updates.

- **Subcommittee on Academic Integrity:** No updates at this time
- **KOPS Advisory Committee:** No Updates
- **FA:** elections are coming 4/25-5/1. Deadline for nominations is 4/24 3:30p.m.
  - o Listserv is on a "cooling off" period until 4/10 at 9:00a.m.
  - o There were discussions on the topic of whether to hire a negotiator for next year. At this time, it looks like we will not be doing this, primarily because of the significant cost involved
- **Adjunct Council**: no update given (no representative in attendance)
- **Chairs Council**: ICC has not met since the last ABC meeting. Next meeting: Friday, April 21.
- **DEI Committee**: Meeting this Friday, April 7. We're going over transition plans as we transition to having the Inclusion & Belonging Executive Director. We are also reviewing drafts for bylaws.
  - o Search update: we have a short list and are working on scheduling campus interviews.
  - o This position will be an executive director reporting to the VP of Student Success, and the Exec. Director will sit on cabinet.
- **Ed Affairs**: Ed Affairs met 3/22: Procedures subcommittee submitted a draft with updates to by-laws. Main change is a procedure for when committee members are not attending Ed Affairs meetings. Changes will be voted on 4/5. Program edits for the KBOR systemwide General Education Program (Gen Ed buckets) will also be voted on for the AA, AFA, and AS. The election for Chair and Vice-Chair will also be held.
- **OLAC**: Sub committee met before spring break to discuss current course definitions due to faculty members stating that students are confused by online hybrid. OLAC meets on Friday.
- **ETAC**: This committee will be sending out a Classroom Resource and Support Survey in the next week. The purpose of this is to collect feedback on what is being used in the classrooms on campus and what is needed. There will also be section on support and training.
- **Assessment Council**: Update on Award for Excellence in Outcomes Assessment – The assessment council is pausing the award for this year. The award will return in AY23-24. The group wants to rethink the submission criteria and ensure the award is incorporated as part of the end of year awards ceremony. Additionally, the committee wants to build off its success by using this award to better showcase, applaud, and encourage our colleagues and their work on improving student learning and teaching at JCCC.
- **Program Review Committee**: All reviews are due back from committees today, April 3. Feedback is being promptly returned to the program/department that submitted the review. The next step is for program/departments to review feedback, incorporate feedback into their review, and then submit the final document.
- **IDC**: We met to discuss the recommendations to reduce FY24 operational budget requests by 10% from what was submitted.
- **Faculty Development**:
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    - ▪ As debates and controversies rage about free speech, or the lack of free speech, on college and university campuses, the distinct principles of Academic Freedom have come under fire from both sides of the political spectrum with an intensity unseen since the 1950s. This

presentation will review the history of Academic Freedom, how its principles have been understood and applied in the last century, and how they differ from those of Free Speech. We will then look at the many challenges to Academic Freedom currently coming out of culture war battles over topics like Critical Race Theory, the rights of transgendered people, 'cancel culture', and hostility towards conservative voices on campus.

- There will be snacks
- A recording will be available on the college's YouTube channel. (A recording of the last presentation is available there now)
- This is open to students as well as the community

- **Academic Calendar Committee**: No report at this time
- **Counseling**: Nothing new to report.
- **Mickey's Office:** No report at this time
- **Discussion on Room Scheduling on Campus:** Thank you to Lisa Dunitz, Jeff Hoyer, Mary Hanover, and Leslie Quinn for joining us for this discussion
  - What are the different moving parts that go into scheduling rooms on campus? What types of things lead to breakdowns in this system and how can we avoid these types of situations?
  - Lisa: Online with on-site exams courses carry over from Banner to Astra. Changes to exam dates require communication with the scheduling office. As of this spring the system for scheduling system changed because it was not automatically transferred into Astra so these needed to be scheduled as an event in Astra. The new scheduling software should make this easier. However, anytime that a change is made to exam dates, it is important to reach out to scheduling to make sure those changes are made.
  - Barry: If the date of an on-campus test/event/etc. Needs to change, who do we communicate that change with
  - Lisa: The scheduling office needs to be contacted if it is a community space, but an academic space can be communicated directly to me.
  - Mary: Admins typically need to check in Astra to see if the space is available. If a space can be scheduled through Astra, it cannot be changed in Banner without going through Astra as well.
  - Jeff: Even if someone forgets to check with Astra, our future system should flag a double-booked space. There are steps that have been put into place as a result of this event that should prevent similar situations from occurring going forward.
  - Barry: What kinds of things have happened in the past that you would like to make faculty aware of so that we can contribute to making things work better in the future?
  - Steve Bennett: Where do we go to find out which rooms are booked in Astra?
  - Ferrell/Elain: We can help guide people in this process
  - Lisa: Administrative assistants are a good resource, I can also help with that. The new system that is coming should be available with singe-sign on. Later this spring we will be using "SPACES" which is the new EMS and training sessions will be available as this comes online

- o   Jeff: The new system will be a one-stop-shop with a master calendar for all events. Admins will be getting training on SPACES and will hopefully have access to all of that. The roll out date will be June 2023 (July at the latest)
- o   Andrea: Can we get a document telling us what the steps are for scheduling?
- o   Jeff: this will not work because: the process of booking an event will always be more complex than one person booking an event on any single type of software. The admins will be trained to know when they can simply use Banner to do their scheduling and what falls under the whole host of other things that are not classified as classes and are not scheduled within Banner. Different rooms have different classifications for how they can be booked. **Go through your admin as much as possible. If you are in a situation and you don't know who to call- contact 4423 (scheduling office) and we can help you figure out who to talk to to schedule a room**
- o   Jeff: the new system will coordinate with Outlook so that meetings booked within Outlook can go through the scheduling office system (and Outlook will notify you if your meeting needs to be moved)
- o   Barry: What other things should we know about the differences between Astra and the new Spaces system?
- o   Lisa: right now Astra works well with Banner, and we are testing how the new system works with requests that need to be made. There will be videos and how-to instructions coming for the new system, but that would be meeting requests, etc. Rather than class scheduling. Hopefully we will get the entire campus comfortable with this system as soon as possible.
- o   Jeff: this system change is the right choice for us and will get us to where we need to be, but at the moment it is a big job to get all of this implemented.