

College Council Meeting Minutes, 11/1/2021

Attendance:

- 1) Andy Bowne: President
- 2) Tai Edwards: ABC
- 3) Jim Leiker: FA
- 4) Heather Hale: Adjunct
- 5) Star Triscornia: Counseling
- 6) Kristy Howell: Staff Council
- 7) Mary Anne Matos: Staff Council
- 8) Jason Arnett: Staff Council
- 9) Robin Judkins: Staff Council
- 10) Leslie Quinn: Staff Council
- 11) Jill Sigler: Staff Council
- 12) Elisa Waldman: Cabinet Representative

Minutes

- 1) Welcome
- 2) Minutes from 10/13/21
- 3) Guiding Principles
 - a) Listen, respect, value diversity of thought
 - b) Incorporate and equitably elevate expertise
 - c) Actively, directly engage in difficult discussions
 - d) Be transparent in our work
 - e) Inform decision-makers of the consequences of decisions, actions, etc. (proactively and after the fact)
 - f) Share a “students and community first” perspective
 - g) Be solutions-oriented and seek to collaboratively solve problems
- 4) Major Tasks Ahead & Timeline
 - a) Team By-Laws
 - i) Needs to be complete by January
 - ii) Volunteers:
 - (1) **Elisa Waldman**
 - (2) **Mary Anne Matos**
 - (3) **Heather Hale**
 - b) Leadership Structure
 - i) Chair, co-chairs
 - ii) Facilitator/notetaker
 - iii) Rotating terms for members?
 - (1) This is complicated by Staff Council Chair, ABC chair, FA president, Adjunct representative have set terms based on their positions.
 - iv) Rotating meeting facilitator
 - v) Determine membership
 - vi) We have 5 delegations: Board, Administration, Student, Faculty, Staff
 - (1) Each delegation gives reports at each meeting
 - (2) And each delegation is required to lead twice in an academic year

- vii) Want to avoid being the place where ideas get dumped. We don't want it to be a place where need comes to die.
- viii) Reports are different than issues we need to research and take action related.
- ix) Staff Council chair and ABC chair would like to not be chairs of College Council because of the workload they already have.
- x) Draft some choices of leadership structures to share with group?
- c) Process for bringing items forward
 - i) Many things will go through Staff Council or ABC first
 - ii) Some things like Community engagement (which is part of Strategic Planning) might have to come here first for redirection
 - iii) An example: Counseling is not represented on ABC or Staff Council, so College Council will need to address.
 - iv) Some parts of the campus have a culture of grievance and they like to go straight to the highest body they can reach; what's the process to refer people to their supervisor, or other bodies
 - v) We want to avoid a grievance based-entity.
 - vi) Leadership team would be the one to direct issues?
- 5) Next Meeting
 - a) We need things to react to at each meeting.
 - b) It will take a few weeks to write a by-laws draft.
 - c) We can start information flow. We all need education about each other's groups ("delegations").
 - d) At the next meeting:
 - i) By-laws draft
 - ii) Each delegation bring a report on what you're working on these days
 - e) Meetings for remainder of semester: (Dr. Bowne will send out meeting invites and do agendas for these)**
 - i) Nov 15, 1pm**
 - ii) Nov 29, 1pm**
 - iii) Dec 6, 1pm**
- 6) Assignments – from meeting
 - a) Draft bylaws (by volunteers listed above)
 - i) Tell us before the meeting what questions you have or what you need feedback on from us.
 - b) Each delegation bring a report from your area.
 - c) Check with students on if the meeting times work for them
- 7) 3 up/3 down (Reflection)
 - a) Up
 - i) More efficient
 - ii) Good collaboration
 - iii) More
 - b) Down
 - i) Problems hearing
 - ii) Reorganize the space
 - iii) Check with the students who were unable to be here