

Staff Council Meeting Minutes

Date | Tuesday, March 12, 2024

| 2PM

Location | MTC 124

Attendance

Present:

Sean Bergman, Angela Boyer, Jerry Droge, AnnLouise Fitzgerald, Alicia Groenhagen, Mary Hanover, Sherri Hanysz, Jeff Hoyer, Karen Koller, Kaitlin Krumsick, Ed Lovitt, Dan Robles, Christina Seitzinger, Kim Steinmetz, Jill Sigler, Betsy Timm, Anne Turney

Absent:

Jason Arnett, James Drone, Ehren Hertel, Austin Maxwell

Approval of Past Minutes (5 minutes)

- Approved minutes from 02/27/24 meeting

New Topics/New Business (40 minutes)

- Changing date of Spring Town Hall
 - Currently set for 3/26
 - Will move to 4/23
 - Topics could include:
 - Viva Engage
 - Ask for Culpepper timeline and information to be shared
 - Invite Christina McGee, new HR VP
 - Announce elections and how to seek to be a candidate
- Item 123 – Solar eclipse on 4/8
 - Heard report from Student Services on planned activities
 - Voted to close the topic and send information on activities to the requestor
- Item 124 – Desire for food/drink vending machines to accept cash
 - No options other than vending machines after-hours for food/drink purchasing options
 - Deferred to next meeting to have time to determine whether the vendor contract specifies only card purchases.
- Upcoming elections process
 - Will announce upcoming elections at Town Hall to encourage involvement
- By-law review
 - Annual review
 - Review of distribution of representatives per area, reviewed at least every 3 years
 - May and June timeframe

Previous Topics/Old Business (10 minutes)

- Shared Governance summary statement
 - Taking it back to Mickey after three Councils' input
- Items 119, 120, 122 – all are HR topics; “on hold” to be revisited in May after VP of HR is settled
- Item 121 – Gender neutral bathroom information
 - 1/30/2024 Did not reach all of the “Old Business” topics, so this one was not discussed. Topics are discussed in the order received.
 - 2/13/24 - Jeff Hoyer, Executive Director Support Services & Space Management, will work with Marketing and Robyn Albano, Coordinator Interior Services & Space Planner, for how best to label and update the JCCC website
 - 02/27/24 – Group met 02/27/24, researching best practices and verbiage with how to address, label and identify all specialty room locations, including restrooms. Council Member reaching out to Marquis Haris, Executive Director, Inclusion & Belonging, to be included in the conversation. Marketing will work to ensure that the JCCC website is updated to make specialty rooms more easily identifiable and accessible across campus.
 - 03/12/2024 – Heard response from Marquis; will set meeting with a few members of Staff Council and operational personnel.

Committee Reports (15 minutes)

- Viva Engage Task Force (Christina, Ehren, Sherri, Ed)
 - Will meet bi-weekly to draft a proposal to present to Cabinet and appropriate leadership
 - Goal to have proposal ready in May
 - If approved, run Beta groups
 - If approved, roll out to campus for fall semester
- New Employee Orientation (Angela, Jerry, Ehren)
- HR Subcommittee (Karen, Kim, Mary)
 - On hold until new HR VP arrives
- Sabbatical Committee (Ed and Kaitlin)
- College Council (Jason Arnett)
 - Next meeting 03/20/24
- PLD Planning (including Updates Meeting and All Staff Meeting)